

## **GSK Prosthodontist Innovator Award Submission Guidelines**



The ACP Education Foundation is proud to announce the 2018 GSK Prosthodontist Innovator Award which supports key areas of interest for the future of prosthodontics. The goals of this sponsored research are to advance the understanding of prosthodontics-related biological and/or materials systems, human behavior, cost and care delivery, as well as economic modeling and quality of life investigations.

All submissions will be evaluated and scored by members of the ACP Research Committee. Evaluation criteria include scholarly potential of the Principal Investigator, background and scope, significance and innovation, approach, anticipated results and alternatives, feasibility, and capability to foster related research activity.

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### ***Policies Governing Research Grants***

#### **A. Eligibility**

Prosthodontist members (Members, Fellows, International Members, International Fellows) of the ACP who are full-time faculty at a US or a Canadian dental school or a related academic institution are eligible. Applicants must be within 10 years of their first academic appointment after completing their ADA accredited prosthodontic residency and show outstanding promise in their research area.

#### **B. Purpose, Size, and Period of Award**

The ACP/ACPEF provides one or two single-year award(s) to initiate or foster research in specific areas of interest relating to prosthodontic care. The maximum amount for the award is \$25,000 (U.S. currency). Investigators who receive single-year awards may be invited to apply for support in future years, contingent on availability of funds.

#### **C. Funding Restrictions**

The award is not to be used to replace support that would have normally been provided by the recipient's institution, such as salaries, institutional overhead, and finance and administrative costs (often referred to as "indirect costs"). The award should be considered a supplement to

research support and be used for supplies, direct expenses, small equipment, travel to present the research findings, and the like. Funds can also be used to procure services from allied research laboratories. Resources can be used for intramural core laboratory services such as DNA, cell or tissue culture, proteomics, or bioinformatics services. This award may be supplemented by other funds from research grants awarded to the applicant or by institutional funds.

#### D. Human Subject and Animal Concerns

If human subjects or animals are involved in research supported by the ACP/ACPEF, the investigator must obtain institutional approval. A proposal will not be funded until all necessary approvals are received by the Foundation.

#### E. Reporting Requirements

- A final report must be submitted at the end of the funded year. The report should describe the research activity conducted during the funding period and must include a financial statement showing the expenditures of award funds. Any unused or unexpended balance must be returned to the ACP/ACPEF at that time.
- An abstract summarizing the results of the research project must be submitted six months after the end of the funding period or at the request of the ACP/ACPEF. Based on the abstract, the principal investigator may be invited to present research results at the ACP Annual Session.
- The recipients of ACP/ACPEF awards will be invited to attend the ACPEF Donor Recognition Reception at the 2019 Annual Session.
- Results from studies supported by the ACP/ACPEF must be submitted for publication in the *Journal of Prosthodontics, Implant, Esthetic, and Reconstructive Dentistry*.
- Publications, including abstracts, posters, media distributions, presentations at scientific meetings, or manuscripts, resulting from projects supported by the ACP/ACPEF must carry the following acknowledgement: "Supported by the American College of Prosthodontists and the ACP Education Foundation". A copy of these publications should be sent to the ACP Research Chair and the ACP Central Office.

### ***Guidelines for Proposals***

#### A. Formatting Guidelines

The application must be compiled in a single document in PDF format using a font size of 12 points and single-spaced text. The page size must be 8.5" by 11" with a minimum of 0.5" margins.

#### B. Application

Each application must contain the following items:

- **Cover Page:** Provide the full name and title or position of the applicant (Principal Investigator), the title of the research project, the name and signed approval of the institution's financial officer, the name and address of the Chair of the Department in which the research will be done, and the name and address of the supervisor of the research if applicable. Relevant addresses, telephone numbers, and email addresses should also be included (one page).
- **Key Personnel:** Include a list of key personnel and students on the project and explain the role of each (one page).
- **Abstract:** Summarize the entire project, clearly state the hypothesis, and briefly describe the methods (one page).
- **Research Proposal:** The following areas should be included as subsections within the Research Proposal format: background and scope; significance and innovation; approach; feasibility; anticipated results and alternatives; and capability to foster related research activity (six pages).
- **Bibliography:** Provide a list of the cited references. Reference style must follow the format of the *Journal of Prosthodontics, Implant, Esthetic, and Reconstructive Dentistry* (no page limit).
- **Human Subjects and Vertebrate Animals:** Include institutional letters of approval in the application. If these are not yet available, include a letter or statement from the institutional review board, animal use committee, associate dean of research, or the director of research, indicating that the protocol has been submitted for approval. Related documents for the use of recombinant DNA should also be provided, if not incorporated in the institutional review (no page limit).
- **Facilities and Equipment:** Describe, succinctly, the facilities and equipment available to conduct the research (one page).
- **Detailed Budget:** Provide an itemized budget that accurately reflects the actual needs of the project and include justification of all proposed expenses and state the total funding requested. Include other sources of funding committed to the budget if available (no page limit).
- **Biosketch:** Use the NIH Biosketch template to provide a two-page biosketch for each Investigator involved in the proposal. A statement describing any potential overlap with existing funded projects must be included (two pages).
- **Letter of Support:** Provide a letter of support from Department Chair or research mentor.
- **Investigator Guarantee:** Provide a signed and dated statement in which the Principal Investigator agrees to adhere to the ACP/ACPEF reporting requirements described above and to return any unexpended funds to the ACP/ACPEF at the conclusion of the grant cycle (one page).

### C. Submission of Application

The Applicant/Principal Investigator is responsible to ensure that the application is complete. Applications that do not adhere to the guidelines detailed above for document formatting and page numbers will be returned without review. The ACP/ACPEF will accept only electronic submissions of a single file in PDF format emailed to Adam Reshan, Director of Membership

and Academic Relations at [areshan@prosthodontics.org](mailto:areshan@prosthodontics.org). The submission deadline is Nov. 9, 2018.

**APPLICATIONS MUST BE SUBMITTED ELECTRONICALLY  
IN PDF FORMAT TO THE ACPEF AT**

**[areshan@prosthodontics.org](mailto:areshan@prosthodontics.org)**

**Nov. 9, 2018**

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For further information, please contact:  
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Mr. Adam Reshan, ACP Director of Membership and Academic Relations  
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